



Headteacher: Mrs N J Benger

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3rd December 2020

Dear Parents and Carers

SCHOOL MEAL ORDERING FOR THE FIRST HALF OF THE SPRING TERM 2021

As you are aware, Chartwells provide our school meals and there is a system in place for ordering school meals.

- **All meals must be paid for and ordered on the preceding Tuesday by 9am.**
- **You can order between one and five meals each week.**
- **You can send in payment and orders for up to the whole half term.**
- **A meal WILL NOT be provided if payment has not been made by the preceding Tuesday at 9am.**
- **Cheques must be payable to Chartwells.**
- **If your child is absent and you have pre-ordered a meal then you will need to contact Chartwell Careline BEFORE 9am on the first day of absence on 01908 615715. You will receive a credit note from the 2nd day of absence.**

The cost of meals for the second half of the summer term are:-

Daily	£2.50
Weekly	£12.50
Half-Termly	£72.50

Please note that the Chartwells Autumn/Spring Menu 2020/21 (covering up to the Easter holiday) is available on the school website. The week beginning 25th January is a Week 1 menu (date omitted from Menu due to a printing error).

On Thursday 21st January there is a special menu. Please see order form.

PLEASE NOTE THAT YOUR MEAL CHOICES FOR THE FIRST 2 WEEKS AFTER THE CHRISTMAS HOLIDAY-MUST BE RETURNED TO SCHOOL BY 9am ON TUESDAY 15TH DECEMBER TO GUARANTEE YOUR CHILD HAS A MEAL.

Yours sincerely

Mrs N Benger
Headteacher

